Minutes of the Cavenham Annual Parish Meeting

28th June 2021 at Cavenham Club

Present :- Ralph Brownie , Liz and David Goodman, Frank Cox, Andrew Jarrett, Vanessa Selwyn, Brian Harvey (Manor Ward DC), Steve Hayden, Lucy and Andrew Waller, Rob Ayers, Pim Dickson, Alison and Lee Richardson, Lindsay and Caroline Hargreaves, Carolyn and Dave Felton, Jo Von Bussmann, Terry Newcombe , Kevin Blackman, Claire Gartland

1. **Welcome** from Ralph Brownie (Chair) with the meeting being held appropriately social distanced due to Covid 19 restrictions.
2. **Minutes of the meeting for April and November 2020** were approved without correction. Proposed by Jo, seconded by Rob.
3. **Matters arising from the minutes.** The drain on the corner by the Church has been cleared again today to try to prevent the usual flooding. Jennifer Baker was thanked for her help in setting up the Village Website and the Village was asked if anyone has time to assist Liz in managing it as the Bakers have now moved from the Village.
4. **Election of Officers and Sub-Committees.** The Chair and secretary remain as is- Ralph Brownie and Liz Goodman. The RFO will still be Frank. The planning sub-committee will remain with Andrew with others co-opted as necessary. The Financial Audit committee will be assisted by Lindsay.
5. **Receive and Accept the financial reports and statements including the Annual Governance Statement .** Frank explained the current financial reports. It was proposed by Lindsay and seconded by Steve. The audit reports need to be sent in before month end and Liz will oblige. The period for the exercise of public rights will be 1st to 31st July.

The Goodmans were thanked for organising and installing the new bench by the bus stop.

1. **Establish 2022/23 Budget and precept.** The precept to remain as is. Passed without comment
2. **To receive a report from District Councillor Brian Harvey**

Brian sends his reports regularly which will be sent to all after the meeting.

1. **Receive an update from the Planning Committee.** Andrew advised that it’s likely the applications for the quarry extensions will continue one by one as part of the local and national mineral plan. Carpenter’s Barn planning applications are ongoing.
2. **Receive an update from the Village Green Committee**. Lucy and Andrew Waller are moving away and Steve Hayden will become the point of contact ongoing. Volunteers were requested to assist Steve with the ongoing maintenance and workload. Liz confirmed she is happy to continue sending out all communications to the Village on behalf of the Green for GDPR compliance.
3. **Any other business**

Liz advised that Cavenham has now got a Facebook page and this will be linked to the Village Website.

We have received a letter from the Lord Lieutenant for Suffolk re the Festival of Suffolk 2022 and asking us to identify a Champion for this. Volunteers were requested.

Noticeboards- both are falling apart and Malcolm Mills (via Carolyn) has volunteered to give an estimate to fix them.

Liz has produced a flier to be given to any new families in the Village with local information on it. She will send to all for any amendments or things to be included. Any old or new photos can be added.

1. **To agree the date of the next meeting** which is planned for November 15th 2021

The meeting closed at 8.55pm

Chairman……………………………………………………………..

Date……………………………………………………………………..