**Minutes of the Cavenham Annual Parish Meeting.**

16th April 2019 – held at the Cavenham and Lackford Club at 8pm

Present:- Liz Goodman, Ralph Brownie, Mark Shipton (Police Inspector) Terry Newcombe, Terry Nicholls, Frank Cox, Andrew Jarrett, Lucy and Andrew Waller, Marilyn Cox, Gavin Hughes, Sonia Plume, Brian Harvey (Manor Ward DC), Simon Baker

1.**Apologies for absence**:- David Goodman, Sarah Brownie, Sue Newcombe, Vanessa Selwyn, Jo Dekker, Lucy and Andrew Waller, Jennifer Baker

Welcome from Ralph Brownie (Chair)

2.**Minutes of the meeting for April and November 2018** were approved without correction

3.**Matters arising from the minutes- None**

4.**Election of Officers and Subcommittees**

Chair- Terry proposed Ralph, Frank seconded and he was duly voted as Chair

Secretary- Liz is happy to stand for one more year as there were no volunteers

Responsible Finance Officer- Frank is happy to stand and there were no objections

Internal Financial Auditor- Terry N is happy to stand and there were no objections

Planning- Andrew is happy to lead, assisted by Simon and Kurt, asking for others help as and when required

5. **Receive and accept the financial reports and statements including the Annual Governance Statement**

The annual accounts for 2018 and Governance Statement were received and agreed to be accurate.

£425 was sent to Cavenham Village Green as usual. Clerk honorarium is £10. ICO fees were £40. Training for planning cost £20. A reserve of £165 was kept for maintenance of the trees planted on the Tuddenham Road. There was £416 in the bank at Year End.

6. **Establish 2020/20221 budget and Precept**

The precept of £800 confirmed last year shall continue unchanged.

7 .**Receive a report from Cllr Colin Noble and Cllr Rona Burt**

Cllr Noble did not attend and we received no report.

Cllr Burt was unwell so did not attend. The Meeting sent Rona best wishes and thanked her for all her support over the previous years as she is stepping down this year.

Brian Harvey, recently elected to Manor Ward, gave the report. Rona thanks the residents of Cavenham for their support. The newly formed West Suffolk Council is being configured. There is still doubt as to whether it has District or Borough status and this leads to the question of a Chairman or Mayor- all to be decided. The new Council AGM is on 22nd May 2019.

8.**Receive a report from Mark Shipton on local policing**

Inspector Shipton stated that Cavenham was a low crime area. 4 crimes had been reported in 12 months. One was theft of lead from the Church roof. The others involved an incident at the Airsoft shooting range.

Speeding-at this time Cavenham is not perceived to have a problem. It is felt from residents that we do have some issues with speeding. Brian suggested we look into “speed indicator devices” – these can provide good evidence and there are grants available. There is information of Suffolk CC website in the “safety enforcement partnership” on these. Ralph is to follow up.

9. **Receive an update from the Planning Committee**

Andrew J. advised that the conversion of Park Farm barns is underway as agreed. There is one pending decision on the conversion of one of the barns from one to two dwellings. The decision will be soon. Andrew will follow up.

There were some queries about a possible building application for the old dairy site and Brian Harvey, Simon and Andrew are to look into this.

The quarry- the plans to extend the quarry workings continue with meetings to discuss traffic etc ongoing. In June there is a hearing/ meeting at Ipswich to discuss the Suffolk Minerals and Local Waste Plan with the Public Inspectors.

10. **Receive an update/ report from Cavenham Village Green Committee**

The report acknowledged the payment of £425 from the village precept. They thanked all participants in the maintenance days, cutting hedges, painting, weeding etc.

11. **Any other business**

Noticeboards. These are in a very poor state of repair and need fixing/ replacing. It was agreed to get a quote to fix them as they are and also to look into the cost of replacement. Brian confirmed there may be funds available to replace. Liz to follow up.

(2100- Andrew, Mark and Terry Newcombe left the meeting)

The footpath behind the Mill. This is still being discussed as a possible conversion to a byway. It is not clear on who maintains this and Ralph is seek clarification

The £165 reserve left for the trees planted last year. It is agreed we will review at the November meeting.

Potholes and the dropped drain opposite the Club. Terry Nicholls to send the reports he received from Suffolk CC to Brian to see if anything more can be done.

Blocked drains/ flooding issue in Cavenham. Brian is to send Liz the contact details for the people who clear blocked drains/ sludge removers. Liz to follow up.

**17 To agree the date of the next meetings**

Mid Year Parish Meeting 8pm Monday 18th November 2019

Annual Parish Meeting 8pm Monday 27th April 2020

The meeting closed at 21.30.

Chairman………………………………………………………….

Date………………………………………………………………….